Solano County Health and Social Services Department Behavioral Health Division Solano Mental Health Plan FY 2021 - 2022

Quality Assessment and Performance Improvement Plan



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QUALITY ASSESSMENT AND PEFORMANCE IMPROVEMENT PROGRAM OVERVIEW

Solano MHP's Quality Assessment and Performance Improvement program is responsible for providing support services to the Mental Health Plan (MHP) and its administration, programs, providers, peers, beneficiaries and family members, so that all members of the MHP have an opportunity to develop, implement, coordinate, monitor and evaluate performance activities throughout the fiscal year (July-June). Solano County's Health and Social Services Department, Behavioral Health Division, Quality Improvement team assists the MHP Director to facilitate the program.

Quality Improvement Program

	.25 Mental Health Administrator 1.0 Mental Health Program Senior Manager
Staffing	1.0 Mental Health Program Senior Manager
12.25 FTE	1.0 Mental Health Clinical Supervisor
	6.0 Licensed Mental Health Clinicians
	6.0 Licensed Mental Health Clinicians 4.0 Clerical Support Staff

QUALITY ASSURANCE	QUALITY MANAGEMENT	QUALITY IMPROVEMENT
Site Certifications	Utilization Management	Training Coordination
Clinical Records Review	Consumer Surveys	Continuing Education
Problem Resolution/SIR Process	Provider Satisfaction Surveys	Core Competencies
Quality Review Process	Service Capacity Analysis	Communication via Mental Health Internet Site
Provider Eligibility Verification	Network Adequacy	Communication via the Network of Care
Service Verification	Evidence-Based Practices	Performance Improvement Projects
Service Authorization	Performance Outcomes	Policies & Procedures

QAPI Program Areas of Focus for FY 2021 - 2022:

The Quality Assessment and Performance Improvement program will continue support and emphasize performance assessment via quantitative measures in order to identify areas of improvement within the MHP.

Quality Improvement continues to steer the MHP toward using system data to identify needs, and to develop Work Plan goals that help with system improvements that improve access, timeliness, outcomes and quality, and overall patient care. The QAPI plan is also developed with the focus and intention of ensuring that Solano MHP remains in compliance with Federal and California State regulations, most notably CFR Title 42, and CCR Title 9, as well as the parameters stipulated in Solano's MHP contract with California Department of Health Care Services. The following areas have been chosen and targeted by the MHP to include in this year's QAPI Work Plan:

- Diversity and Equity
- Wellness and Recovery
- Beneficiary Satisfaction and Protection
- Beneficiary Outcomes and System Utilization
- Service Timeliness and Access
- Performance Improvement Projects
- Program Integrity
- Quality Improvement
- Network Adequacy

The QAPI Work Plan areas of focus are divided into "Active Goals" and "Data Monitoring" sections. Active Goals represent sectors of the system in which data has indicated a need for system improvement. Data Monitoring sections include sectors of the system in which the data is not indicating a need for a specific QAPI goal, but that the MHP monitors on a regular basis to ensure the MHP operates within expected parameters.

Quality Improvement team staffing was relatively stable during FY 2020-2021. The QI team members act as liaisons to the MHP to monitor progress being made on QAPI goals on a quarterly basis. Contract Managers and Clinical Supervisors with a specialty role are encouraged to monitor data to look for areas of the system that could benefit from corrective action.

Solano MHP has taken on the practice of treating the QAPI Work Plan as the "treatment plan" for the MHP, and therefore it guides the various Quality Improvement Committee (QIC) subcommittees during their monthly efforts. Progress is tracked on a monthly basis, and progress and data are reported back to the Quality Improvement Committee once per quarter to inform committee membership and to obtain any feedback and recommendations from the committee for consideration to improve current practices.

I. Diversity and Equity (Active Goals - AG)

Quality Improvement Goal and	Objectives (Include standards,		Results	of Evaluation
Means to Accomplish it	baselines, annual goal, etc.)			
I. Diversity and Equity: • AG-1: System wide Diver-	AG-1: Solano County MHP Diversity and Equity Committee (DEC) endeavors to	Q1: Staff Category	Total Staff	% of Staff in Compliance w/ annual require-
sity and Equity Training	implement the goals and initiatives con- tained within the Solano Diversity and		Trained	ment
Purpose for Monitoring: DHCS Annual Review Protocols, FY 20-21, Access – Category 4 - Item 4.4.4	Equity Plan. The DEC works with MHP Director/MH Administration and Quality Improvement to develop Diversity and Equity training opportunities.	County Provider County Non-provider Contracted Provider Contracted Non-provider		
Name of Data Report: • Quality Improvement Monthly Tracking process	FY 20-21 Q4 Baseline: • County Providers: 383 • County Non-Provider: 83	Q2: Staff Category	Total Staff Trained	% of Staff in Compliance w/ annual require- ment
Training reports from	Contract Provider: 422	County Provider County Non-provider		
Contracted Agencies	Contract Non-Provider: 70	Contracted Provider Contracted Non-provider		
Sub-committee/Staff Responsi-	Goal: Monitor Annual training and work to-	Q3:		
ble:Quality Improvement – QI	ward 100% annual training compliance for:	Staff Category	Total Staff Trained	% of Staff in Compliance w/ annual require- ment
Liaisons	Providers: Include all direct service providers (including	County Provider County Non-provider		
Annual Goal Items Met: Met: Item #	medical staff & peer support specialists that can bill for ser-	Contracted Provider		
Partially Met: Item # Not Met: Item #	vices)	Contracted Non-provider		
	 Non-providers: will include all staff that do not provide direct 	Q4: Staff Category	Total Staff	% of Staff in Compliance w/ annual require-
	services (including manage-		Trained	ment
	ment, clerical/support staff, board members, peer support	County Provider County Non-provider		
	specialists/volunteers that do	Contracted Provider Contracted Non-provider		
	not bill, etc.)			

I. Diversity and Equity (Data Monitoring - DM)

Quality Improvement Area of Data Monitoring			Results	of Evaluation
I. Diversity and Equity:				
• DM-1: DEC Plan, Training Plan and Com-	Quarter	Date of DEC Meeting	Date of report to QIC	Date Diversity & Equity Plan Updated
mittee	1			
Purpose for Monitoring:	2			
DHCS Annual Review Protocols, FY 20-21, Access – Category 4 - Items 4.4.1-4.4.3				
Name of Data Report:	3			
• None				
Sub-committee/Staff Responsible:	4			
Diversity and Equity Committee				
Previous FY Baseline Averages:				
 CC Subcommittee meetings per Quarter: 1 				
FY 21-22 Quarterly Averages:				
• Diversity and Equity Subcommittee meet-				
ings per Quarter:				

Quality Improvement Area of Data Monitoring	Results of Evaluation									
I. Diversity and Equity:	Q1:	Q1:								
 DM-2: LGBTQ Visibility QI Action Plan- Campaign to combat stigma for LGBTQ community and intersect for Latinex and 	Month	# of Latinex Posters Distributed	# of Filipinex Posters Distributed	# of tags/hits to QR code or website linked to Filipinex posters	# of Access calls be- cause of posters	# of Access referrals from Solano Pride Center				
Filipinex	JUL AUG									
Purpose for Monitoring: DHCS Annual Review Protocols, FY 20-21, Network Adequacy and Availability of Ser- vices – Category 1 – Item 1.3.3.	SEP OCT NOV DEC JAN									
Name of Data Report: MHSA Report	FEB MAR APR									
Sub-committee/Staff Responsible: MHSA Unit & Ethnic Services Coordinator	MAY JUN									

Quality Improvement Area of Data Monitoring	Results of Evaluation							
I. Diversity and Equity:	Q1:							
• DM-3: Takin' CLAS to the Streets QI Ac- tion Plan-School Wellness Centers for K-12 and adult ed sites with a cultural lens	Month	# of K-12 School Wellness Cen- ters/Rooms Opened	# of students who accessed the wellness cen- ters/rooms	Demographics of K-12 students (Only if schools allow us to col- lect this data)	# of adult school Wellness Cen- ters/Rooms Opened	# of students who accessed the adult Wellness Centers	Demographics of adult ed students (Only if schools allow us to col- lect this data)	
Purpose for Monitoring:	JUL							
DHCS Annual Review Protocols, FY 20-21,	AUG							
Network Adequacy and Availability of Ser-	SEP							
vices – Category 1 – Item 1.3.3.	OCT							
	NOV							
Name of Data Report:	DEC							
MHSA Report	JAN							
Sub-committee/Staff Responsible:	FEB MAR							
MHSA Unit & Ethnic Services Coordinator	APR							
	MAY							
	JUN							

Quality Improvement Area of Data Monitoring	Results of Evaluation							
I. Diversity and Equity:	Q1:							
• DM-4: Culturally Responsive Supervision QI Action Plan- Implement Culturally Sen- sitive Supervision model by Dr. Kenneth	Month	# of trainings provided for su- pervisors and/or managers	# of training par- ticipants for su- pervisor/manag- ers trainings	# of small group consultation groups held for supervisory staff	Will insert a data point to track from training survey tool	# of trainings provided for all staff	# of training par- ticipants for all staff trainings	
Hardy	JUL	_						
	AUG							
Purpose for Monitoring:	SEP							
DHCS Annual Review Protocols, FY 20-21,	ОСТ							
Access – Category 4 – Item 4.4.5-4.4.6.	NOV							
	DEC							
Name of Data Report:	JAN							
MHSA Report	FEB							
	MAR							
Sub-committee/Staff Responsible: MHSA Unit & Ethnic Services Coordinator	APR							
which only a limit services coordinator	MAY							
	JUN							

Quality Improvement Area of Data Monitoring	Results of Evaluation							
I. Diversity and Equity:	Q1:							
• DM-5: <i>Mental Health Education</i> QI Action Plan-Provide trainings for faith centers; train-the-trainer models Mental Health First Aid (MHFA), ASIST, safeTALK, SCBH system of care. Trainings for youth thru	Month	# of Train the Trainer Ses- sions Provided for Faith Lead- ers/Reps	# of Train the Trainer Partic- ipants	% of Faith Lead- ers/Reps Who Endorse In- creased Knowledge of MH	# of Trainings Provided by Faith Lead- ers/Reps	# of Training Participants	# of Trainings Provided for Youth in Faith Centers	# of Youth Training Par- ticipants
	JUL							
faith centers.	AUG							
Purpose for Monitoring: DHCS Annual Review Protocols, FY 20-21, Access – Category 4 – Item 4.4.5-4.4.6.	SEP OCT NOV DEC							
Name of Data Report: MHSA Report	JAN FEB MAR							
Sub-committee/Staff Responsible: MHSA Unit & Ethnic Services Coordinator	APR MAY JUN							

Quality Improvement Area of Data	Results of Evaluation					
Monitoring						
I. Diversity and Equity:	Q1:					
	Month	# of CBO partners who submitted Cultural Responsivity	% of CBO Cultural Responsivity Plans that addressed at			
• DM-6: Gap Finders QI Action Plan- Pro-		Plan	least 10 of the 15 CLAS standards			
gram/CBO self-eval of true implementa-	JUL					
tion of CLAS standards	AUG					
	SEP					
Purpose for Monitoring:	OCT					
DHCS Annual Review Protocols, FY 20-21,	NOV					
Access – Category 4 – Item 4.4.5-4.4.6.	DEC					
	JAN					
Name of Data Report:	FEB					
N/A	MAR					
	APR					
Sub-committee/Staff Responsible:	MAY					
Diversity and Equity Committee/Ethnic Ser-	JUN					
vices Coordinator						

Quality Improvement Area of Data Monitoring	Results of Evaluation							
I. Diversity and Equity:	Q1:							
DM-7: TRUE Care Promoter QI Action Plan-	Month	# of Paper Roadmaps Dist.	# of Paper Roadmaps Dist. To Community Partners	# of Hits to QR Code/Web- site	# of Access Referrals from Roadmaps			
Phase I Roadmap resource guide	JUL							
	AUG							
	SEP							
Purpose for Monitoring:	OCT							
DHCS Annual Review Protocols, FY 20-21,	NOV							
Network Adequacy and Availability of Ser-	DEC							
vices – Category 1 – Item 1.3.3.	JAN							
	FEB							
Name of Data Report:	MAR							
N/A HR	APR							
	MAY							
Sub-committee/Staff Responsible:	JUN							
Ethnic Services Coordinator	3011							

I. Diversity and Equity: Q1: Month # of Community Education & En-**# of Community Members Present** # of Access calls as a direct result of • DM-8: HOLA Community Information and gagement Activities outreach team Education Plans – Outreach re: cultural/linguistic services JUL AUG **Purpose for Monitoring:** SEP DHCS Annual Review Protocols, FY 20-21, OCT Network Adequacy and A vices – Category 1 – Item Name of Data Report: Report 333

Sub-committee/Staff Responsible:

HOLA Coordinator

Previous FY Baseline Averages

- Outreach Initiatives per Quarter: 6.75
- HOLA calls per quarter: 2.75

FY 21-22 Quarterly Averages:

- Outreach Initiatives per Quarter: ____
- HOLA calls per quarter: _

100013,112021,	001		
vailability of Ser-	NOV		
1.3.3.	DEC		
	JAN		
	FEB		
	MAR		
	APR		
sponsible:	MAY		
	JUN		
e rages: er Quarter: 6.75 r: 2.75			
iges:			
er Quarter:			
r:			

II. Wellness and Recovery (Active Goals - AG)

Quality Improvement Goal and	Objectives (Include standards,			Results of Evaluati	on	
Means to Accomplish it	baselines, annual goal, etc.)					
II. Wellness and Recovery:	AG-1: Provide Adult and Family Sup-	Peer Supp	ort Group:			
 AG-1: Provide Support Groups to Adult and Family community members to better support their understanding of their or their loved one's BH challenges and learn effective ways to cope and seek support. Purpose for Monitoring: DHCS Annual Review Protocols, FY 20-21, Quality Improvement – Cate- 	port Groups facilitated by Peer Support Specialists or Family Liaison. Baseline: Data for FY 20-21 Q4 showed 66 peer participants and 47 family members in peer and family groups re- spectively. Responses to Quality of Life outcome tool were inconsistent to due COVID pandemic and groups being provided online. Goal:	Quarter Q1 Q2 Q3 Q4	# of total unique group members who participated	% of participants who "have learned tools/ways to support their or their loved one's be- haviors/symptoms"	% of participants who feel sup- ported by the group	% of partici- pants who would return to the group
gory 3 – Item 3.1.3 and 3.1.5 Name of Data Report: Adult and Family Support Group sign-in sheets and Post Group Survey on quarterly basis (point in time data) Sub-committee/Staff Responsible: Community Integration Manager, Recovery Resilience/Peer Liaison,	 Increase # of total unique group members who partici- pate quarterly Increase the % of undupli- cated participants in WR Peer Support Groups who respond positively to quarterly "Qual- ity of Life Outcome Tool" sur- vey items 	Quarter Q1 Q2 Q3 Q4	# of total unique group members who participated	% of participants who "have learned tools/ways to support their or their loved one's be- haviors/symptoms"	% of participants who feel sup- ported by the group	% of partici- pants who would return to the group
and Family Liaison Annual Goal Met: Annual Goal Met: Partially Met: Item # Not Met: Item #						

III. Beneficiary Satisfaction & Protection (Active Goals - AG)

III. Beneficiary Satisfaction & Protection (Data Monitoring - DM)

Quality Improvement Area of Data Monitoring		Results	s of Evaluation		
III. Beneficiary Protection:	Q1:				
	Month Re-	Total # of Problem Resolution issues re-	# of issues Requir-	# Referred to Pol-	# of Policies created
• DM-1: Grievance, Appeal and Expedited	ceived	ported, primarily Grievances and Appeals	ing a System	icy Committee	or amended b/c of
Appeal			Change		identified Problem
	JUL				
	AUG				
Purpose of Monitoring:	SEP				
• DHCS Annual Review Protocols, FY 20-21,	OCT				
Quality Improvement – Category 3 - Items	NOV				
3.1.3 & 3.1.6 & 3.2.2; Beneficiary Rights	DEC				
and Protections – Category - Item 6.1.10.	JAN				
	FEB				
Name of Data Report:	MAR				
 ComplyTrack - Problem Resolution Log 	APR				
	MAY JUN				
 Sub-committee/Staff Responsible: Problem Resolution Coordinator Previous FY Baseline Averages: Total # of Problem Resolution issues: 23.3 # of issues requiring a system change: 0 # of Policies created or amended: 0 					
 FY 21-22 Quarterly Averages: Total # of Problem Resolution issues: # of issues requiring a system change: # of System Changes Initiated: # Referred to Policy Committee: # of Policies created or amended: 					

Quality Improvement Area of Data Monitoring

III. Beneficiary Protection:

• DM-2: Tracking and trending of Beneficiary Grievances and Appeals to meet DHCS annual reporting standards

Purpose of Monitoring:

 DHCS Annual Review Protocols FY 20-21, Quality Improvement - Category 3 - Items 3.1.3 & 3.1.6 & 3.2.2; Beneficiary Rights & Protections – Category 6 – Items 6.1.1, 6.1.3, 6.1.4.

Name of Data Report:

• ComplyTrack - Problem Resolution Log

Sub-committee/Staff Responsible:

Problem Resolution Coordinator

Previous FY Baseline Averages:

- Were all Problem Resolution processes logged and monitored: Yes
- Data Trends: More Appeals due to more NOABDs appropriately being delivered.

FY 21-22 Quarterly Averages:

- Were all Problem Resolution processes logged and monitored:
- Data Trends:

Category	Process				Grievance Disposition			
	Grievance	Exempt Grievances	Appeal	Expedited Appeal	Grievances pending as of 6/30	Resolved	Referred	
Appeals from NOABDs								
ACCESS								
Quality of Care								
Change of Provider								
Confidentiality								
Other								
Total:								

Results of Evaluation

Denial Notice (NOA-A) as of 6/30 Payment Denial Notice (NOA-C) Image: Constraint of the second seco	NOABD/ NOA	position	Appeal Disp	Expedited	on	eal Dispositi	Арр	Appeals Resulting from NOABD
Payment Denial Notice Image: Constraint of the second		Decision Overturned		peals Pending				
(NOA-C) Image: Constraint of the second								Denial Notice (NOA-A)
Modification Notice Image: Constraint of the second seco								
Termination Notice Image: Constraint of the second secon								Delivery System Notice
Authorization Delay No- tice Image: Constraint of the second se								Modification Notice
tice Image: Constraint of the second secon								Termination Notice
(NOA-E)								-
Phone shall be bellar at a start of								
Financial Liability Notice								Financial Liability Notice
Grievance and Appeal Timely Resolution Notice								
Total:								Total:

Quality Improvement Area of Data Monitoring			Results of Evaluation		
III. Beneficiary Protection:	Q1:				
	Month	Total # of Grievances, Appeals and Ex-	% of Acknowledgement	% of Disposition let-	% of Provides noti-
• DM-3: Tracking the compliance of send-	Rec'd	pedited Appeals Rec'd	letters in compliance	ters in compliance	fied of Disposition
ing the beneficiary an acknowledgement	JUL		100%	100%	100%
and Disposition letter.	AUG		100%	100%	100%
	SEP		100%	100%	100%
Purpose of Monitoring:	ОСТ		83%	100%	100%
• DHCS Annual Review Protocols FY 20-21,	NOV		100%	100%	100%
Quality Improvement - Category 3 - Items	DEC		80%	100%	100%
3.1.3 & 3.1.6 & 3.2.2; Beneficiary Rights &	JAN		100%	100%	100%
Protections – Category 6 - Item 6.1.5,	FEB		90%	100%	100%
	MAR		100%	100%	100%
6.1.10, 6.3.2, 6.3.3, 6.4.3 & 6.4.8.	APR		100%	100%	100%
Name of Data Report:	MAY		100%	100%	100%
Name of Data Report.	ILINI		100%	100%	100%

100%

100%

100%

Sub-committee/Staff Responsible:

• ComplyTrack - Problem Resolution Log

Problem Resolution Coordinator

Previous FY Baseline Averages:

- % of Acknowledgement letters sent within timeframes: 95%
- % of Disposition letters sent within timeframes: 100%

FY 21-22 Quarterly Averages:

- % of Acknowledgement letters sent within timeframes:
- % of Disposition letters (NGR's and NAR's) sent within timeframes:

JUN

Quality Improvement Area of Data Moni-			Results of Evaluation	on	
toring					
III. Beneficiary Protection:	Q1:				
• DM-4 : Tracking and trending of Internal system improvement needs	Month	Total quarterly # of Internally Identified System Needs, includ- ing quality of care issues	# of System Change Requests	# Referred to Policy Committee	# of Internally Identified System Needs Resulting in an Adverse Outcome Case Review
Purpose of Monitoring:	JUL				
DHCS Annual Review Protocols FY 20-21, Qual-	AUG				
ity Improvement - Category 3 - Items 3.1.3 &	SEP				
3.1.6 & 3.2.2	OCT				
	NOV				
Frequency of Evaluation:	DEC				
Quarterly	JAN				
	FEB				
Name of Data Report:	MAR				
Problem Resolution Log	APR				
QIC Internal System Improvement Report	MAY				
Sub-committee/Staff Responsible:	JUN				
Problem Resolution Coordinator					
Previous FY Baseline Quarterly Averages: See					
FY 20-21 for:					
• Total # of Problem Resolution issues: 34.3					
 # of issues requiring a system change: 0 					
 # Referred to Policy Committee: 0 					
 # Referred for Adverse Outcome Mtg: 8 					
с 					
FY 21-22 Quarterly Averages:					
Total # of Problem Resolution issues:					
• # of issues requiring a system change:					
 # of System Changes Initiated: 					
 # Referred to Policy Committee: 					
-					
• # of Policies created or amended:					
• # Referred for Adverse Outcome Mtg:					

IV. Beneficiary Outcomes and System Utilization (Active Goals - AG)

 baselines, annual goal, etc.) AG-1: Full Service Partnerships are intended to do "whatever it takes" in terms of service provision to sta- bilize vulnerable, high risk clients, and to keep them from falling into highly restrictive, high cost services such as inpatient hospitalization, incarceration, etc. Due to difficulty recovering data from the statewide ITWS DCR system to measure success Solano MHP will ex- plore the feasibility of having all FSP programs being able to use Avatar E.H.R to enter data that will link or upload to the DCR system Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY popu- lation) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Q1: FSP Programs this Quarter Adult ACT Team FSP Caminar Adult FSP Caminar HOME FSP Seneca Tay FCTU Youth FSP Fairfield Youth FSP Totals Q2: Q3: Q4:	# of Clients Served	# of Cli- ents w/ Co-occur- ring Dx	Total % of clients hosp. 1x	% of cli- ents hosp. > 1x	Total % inc. 1x	% of clients exp. 1x inc. of homelessness	% Loss of Place- ment
 "whatever it takes" in terms of service provision to stabilize vulnerable, high risk clients, and to keep them from falling into highly restrictive, high cost services such as inpatient hospitalization, incarceration, etc. Due to difficulty recovering data from the statewide ITWS DCR system to measure success Solano MHP will explore the feasibility of having all FSP programs being able to use Avatar E.H.R to enter data that will link or upload to the DCR system Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	FSP Programs this Quarter Adult ACT Team FSP Caminar Adult FSP Caminar HOME FSP Seneca Tay FCTU Youth FSP Fairfield Youth FSP Totals Q2: Q3:	Clients	ents w/ Co-occur-	clients	ents		exp. 1x inc. of	Place-
 bilize vulnerable, high risk clients, and to keep them from falling into highly restrictive, high cost services such as inpatient hospitalization, incarceration, etc. Due to difficulty recovering data from the statewide ITWS DCR system to measure success Solano MHP will explore the feasibility of having all FSP programs being able to use Avatar E.H.R to enter data that will link or upload to the DCR system Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Quarter Adult ACT Team FSP Caminar Adult FSP Caminar HOME FSP Seneca Tay FCTU Youth FSP Fairfield Youth FSP Totals Q2: Q3:	Clients	ents w/ Co-occur-	clients	ents		exp. 1x inc. of	Place-
 to difficulty recovering data from the statewide ITWS DCR system to measure success Solano MHP will explore the feasibility of having all FSP programs being able to use Avatar E.H.R to enter data that will link or upload to the DCR system Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Caminar Adult FSP Caminar HOME FSP Seneca Tay FCTU Youth FSP Fairfield Youth FSP Totals Q2: Q3:							
 plore the feasibility of having all FSP programs being able to use Avatar E.H.R to enter data that will link or upload to the DCR system Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Caminar HOME FSP Seneca Tay FCTU Youth FSP Fairfield Youth FSP Totals Q2: Q3:							
 able to use Avatar E.H.R to enter data that will link or upload to the DCR system Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Seneca Tay FCTU Youth FSP Fairfield Youth FSP Totals Q2: Q3:							
 upload to the DCR system Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	FCTU Youth FSP Fairfield Youth FSP Totals Q2: Q3:							
 Baseline: See FY 20-21 Q4 showed the following: % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Totals Q2: Q3:							
 % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Q2: Q3:							
 % of FSP Program clients (including TAY population) were hospitalized: 2% % were hospitalized 2 or more times: 1% % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 	Q3:							
 % of FSP Program clients who were homeless: 1% Goal: Solano MHP will: 								
1% Goal: Solano MHP will:	Q4:							
 Decrease percentage of FSP clients in inpatient hospitalizations to less than 5% Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% Decrease total FSP clients incarcerated to less than 5% Reduce % of FSP clients without stable housing to less than 2% Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual diagnosis 								
	 tient hospitalizations to less than 5% 2. Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% 3. Decrease total FSP clients incarcerated to less than 5% 4. Reduce % of FSP clients without stable housing to less than 2% 5. Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di- 	 tient hospitalizations to less than 5% 2. Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% 3. Decrease total FSP clients incarcerated to less than 5% 4. Reduce % of FSP clients without stable housing to less than 2% 5. Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di- 	 tient hospitalizations to less than 5% 2. Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% 3. Decrease total FSP clients incarcerated to less than 5% 4. Reduce % of FSP clients without stable housing to less than 2% 5. Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di- 	 tient hospitalizations to less than 5% 2. Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% 3. Decrease total FSP clients incarcerated to less than 5% 4. Reduce % of FSP clients without stable housing to less than 2% 5. Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di- 	 tient hospitalizations to less than 5% 2. Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% 3. Decrease total FSP clients incarcerated to less than 5% 4. Reduce % of FSP clients without stable housing to less than 2% 5. Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di- 	 tient hospitalizations to less than 5% Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% Decrease total FSP clients incarcerated to less than 5% Reduce % of FSP clients without stable housing to less than 2% Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di- 	 tient hospitalizations to less than 5% Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% Decrease total FSP clients incarcerated to less than 5% Reduce % of FSP clients without stable housing to less than 2% Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di- 	 tient hospitalizations to less than 5% Decrease the percentage of FSP clients hospitalized 2 or more times to less that 3% Decrease total FSP clients incarcerated to less than 5% Reduce % of FSP clients without stable housing to less than 2% Increase capacity to serve clients with co-occurring MH/SUD; track # clients with dual di-

Goal Purpose and Monitor-	Goal/Objectives (Include standards,		Results of Evaluation				
ing	baselines, annual goal, etc.)						
IV. Outcomes & Utilization:	AG-2: The Hospital Liaison team and the	Q1:					
	Utilization Management Committee is	Month	Total # of Adult	Total # of Adult	Total # of Adult Rehospitalizations within 30		
AG-2: ADULT: Adult Inpatient	charged with monitoring the effectiveness		Inpatient Hospi-	Discharges	days of discharge & % of total of discharges		
Hospitalizations	of the MHP's infrastructure to reduce in-		talizations				
	patient stays and recidivism.	Jul					
Purpose of Monitoring:	Baseline: FY 20-21 Averages	Aug					
DHCS Annual Review Protocols,	Goal: Maintain or improve the following	Sep					
FY 20-21, Quality Improvement -	hospital-related measures (based on	TOTALS:					
Category - Items 3.1.3 &3.1.4.	Solano Adult Medi-Cal clients, excludes 0-	Q2:					
	17 y.o., private insurance, Kaiser Medi-Cal,	Oct					
Name of Data Report:	or other county insurance):	Nov					
Quality and Utilization Review of		Dec					
CSU services	Measurement #1: Maintain a	TOTALS:					
	quarterly average of less than	Q3:			·		
Sub-committee/Staff Responsi-	190 total hospitalizations.	Jan					
ble:	Baseline: Quarterly average of	Feb					
Acute Care Manager	191 average Adult inpatient hos-	Mar					
	pitalizations in FY 20-21	TOTALS:					
Annual Goal Items Met:	Measurement #2 Maintain a	Q4:		J			
Met: Item # 1 & 2		Apr					
Partially Met: Item #	baseline average of 12% or less of	May					
Not Met: Item #	clients re-hospitalized within 30	Jun					
	days of discharge from inpatient	TOTALS:					
	hospitalization.						
	Baseline: Quarterly average of						
	12% readmission rate in FY 20-21						

Goal Purpose and Monitor-					
ing	baselines, annual goal, etc.)				
IV. Outcomes & Utilization:	AG-3: The Utilization Management Com-	Q1:			
AG-3: CHILD: Adult Inpatient Hospitalizations	mittee is charged with monitoring the ef- fectiveness of the MHP's infrastructure to reduce inpatient stays and recidivism. Baseline: FY 20-21 Averages	Month Jul	Total # of Child Inpatient Hospi- talizations	Total # of Child Discharges	Total # of Child Rehospitalizations within 30 days of discharge & % of total of discharges
Purpose of Monitoring:	Goal: Monitor data on hospitalization and	Aug			
DHCS Annual Review Protocols,	re-hospitalization rates for Solano County	Sep			
FY 20-21, Quality Improvement -	Child clients age 0-17 (excluding private	TOTALS:			
Category - Items 3.1.3 & 3.1.4.	insurance, Kaiser Medi-Cal, and other	Q2:			
	county Medi-Cal clients):	Oct			
Name of Data Report:		Nov			
Quality and Utilization Review of	Measurement #1: Maintain a	Dec			
CSU services	quarterly average of less than 30	TOTALS:			
	total hospitalizations.	Q3:			
Sub-committee/Staff Responsi-	Baseline: 34.5 Child inpatient	Jan			
ble:	hospitalizations in FY 20-21	Feb			
Acute Care Manager, Children's	Measurement #2: Improve quar-	Mar			
Manager	terly average to 10% or less cli-	TOTALS:			
Annual Goal Items Met:	ents re-hospitalized within 30	Q4:			
Met: Item # 2	-	Apr			
Partially Met: Item # 1	days of discharge from inpatient	May			
Not Met: Item #	hospitalization.	June			
	Baseline: 9% average readmis-	TOTALS:			
	sion rate in FY 20-21				

Goal Purpose and Monitor- G	Goal/Objectives (Include standards,		Results of Evaluation	
ing	baselines, annual goal, etc.)			
hea	G-6: Persons with co-occurring mental ealth and co-occurring substance use allenges need cross-trained staff to sup-	Q1: 02:		
care to become Co-OccurringpolCapable to serve and improvepoloutcomes for individuals withbillmultiple complex conditionsBasesuch as serious Mental illnessand substance use disorders.Purpose of Monitoring:Dialogna (Dialogna (D	 allenges need cross-trained staff to suport their recovery, as well as systems and olicies that support integrated services, lling and documentation. aseline: FY 20-21: Total # of Clients experiencing co-Occurring Challenges: 1032 bal: Co-Occurring System goals include: Track the # of clients with co-occurring engaged in and receiving treatment Increase # of staff cross-trained within the mental health and substance use teams Develop mechanisms to support integrated documentation of treatment, billing, ROIs, engagement through access, and follow through with outpatient providers as needed. 	Q2: County Program Fairfield ICC Vallejo ICC Vacaville ICC Caminar FSP ACT Team FTT TOTAL: Q3: Q4:	Total # Clients experiencing co-occurring challenges	Total # of Clients with integrated treatment plans

IV. Beneficiary Outcomes and System Utilization (Data Monitoring - DM)

Quality Improvement Area of Data			Resul	Its of Evaluation		
Monitoring						
IV. Outcomes & Utilization:	Q1:					
		# of Youth on 1 or	# of Youth Age 12-17	# of Youth Age 6-11	# of Youth Age 0-5	# of Youth on 2 or more
DM-1: Youth Medication Monitoring		more Psychotropic	years on more than 3	years on more than 2	years on more than 1	Antipsychotic Medica-
		Medication:	Psychotropic Medi-	Psychotropic Medi-	Psychotropic Medica-	tions:
Purpose of Monitoring:	Faster		cations:	cations:	tions:	
DHCS Annual Review Protocols, FY 20-21,	Foster Youth					
Quality Improvement – Category 3 – Item	Non-Foster					
3.1.8.	Youth					
5.1.0.	Total					
Name of Data Report:				·		<u>.</u>
Avatar Report # 339C						
	Q2:					
Sub-committee/Staff Responsible:						
Clinical Quality Review Committee, Medical	Q3:					
Director or Designee						
	Q4:					
Previous FY Baseline Averages (Q4):						
• FY 20-21 # of Youth on 1 or more Anti-						
psychotic medications: 27						
• FY 20-21 # of Youth Age 12-17 on 4 or						
more Psychotropic medications: 5						
• FY 20-21 # of Youth Age 6-11 on 3 or						
more Psychotropic medications: 4						
• FY 20-21 # of Youth Age 0-5 on 2 or more						
Psychotropic medications: 0						
 FY 20-21 # of Youth on 2 or more Anti- 						
psychotic Medications: 0						
FY 20-21 Quarterly Averages:						
	1					

Quality Improvement Area of Data			Results of Evaluati	on	
Monitoring					
IV. Outcomes & Utilization:	Q1:				
	Region	Black/AA Clients	Hispanic/ Latino Clients	Filipino Clients	LGBTQ Clients
 DM-2: Regional Utilization and Service 	North County				
Penetration by cultural group	Central County				
<i>,</i> <u>-</u> .	South County				
Purpose of Monitoring:	Out of County				
lot in current Protocols	Unknown				
	Quarter Total:				
lame of Data Report:	Previous Quarter:				
Avatar Report # 347	FY 20-21 Q Ave (Baseline)				
Sub-committee/Staff Responsible:	<u>Q2:</u>				
Utilization Management Committee mem-	Region	Black/AA Clients	Hispanic/ Latino Clients	Filipino Clients	LGBTQ Clients
bership or QI Manager	North County				
revious FY Baseline Averages:	Central County				
FY 20-21 African American Quarterly Av-	South County				
erage Served: 920	Out of County				
-	Unknown				
FY 20-21 Hispanic/Latino Quarterly Aver-	Quarter Total:				
age Served: 592	Previous Quarter:				
FY 20-21 Filipino Quarterly Average	FY 20-21 Q Ave (Baseline)				
Served: 147					
FY 20-21 LGBT Quarterly Average Served:	Q3:				
379	Region	Black/AA Clients	Hispanic/ Latino Clients	Filipino Clients	LGBTQ Clients
	North County				
21-22 Quarterly Averages:	Central County				
	South County				
	Out of County				
	Unknown				
	Quarter Total:				
	Previous Quarter:				
	FY 20-21 Q Ave (Baseline)				
	Q4:				
	Region	Black/AA Clients	Hispanic/ Latino Clients	Filipino Clients	LGBTQ Clients
	North County				
	Central County				
	South County				
	Out of County				

Quality Improvement Area of Data Monitoring		Results of Evaluat	tion	
	Unknown			
	Quarter Total:			
	Previous Quarter:			
	FY 20-21 Q Ave (Baseline)			
	· _ · _ · _ · _ · _ · _ · _ · _			

Quality Improvement Area of Data	Results of Evaluation
Monitoring	
IV. Outcomes & Utilization:	
DM-3: Homeless Outreach Services (HOS)	
to SMI populations: Provide outreach, en-	
gagement, and support to homeless men-	
tally III adults toward acquiring benefits,	
resources, and services they need.	
resources, and services they need.	
Purpose of Monitoring:	
DHCS Annual Review Protocols, FY 20-21,	
Network Adequacy and Availability of Re-	
sources – Category 1 – Item 1.3.3.	
Name of Data Report:	
ARCH/MHSA Data; Homeless Outreach data	
Sub-committee/Staff Responsible:	
ARCH/Homeless Outreach Staff, Community	
Integration manager-housing/homeless	
team	
Previous FY Baseline Averages:	
• FY 20-21	
FY 20-21 Quarterly Averages:	

V. Service Access and Timeliness (Active Goals - AG)

Quality Improvement Goal and Means to Ac- complish it	Objectives (Include standards, baselines, annual goal, etc.)			Results of Evaluation	
V. Access & Timeliness: • AG-1: CHILD: Service Request to First Offered Assessment Appointment Purpose of Monitoring: DHCS Annual Review Protocols, FY 20-21, Network Adequacy and Availability of Services – Category 1 - Item 1.1.4 & 1.1.6 Name of Data Report: Avatar Assessment Timeliness Report #422 Sub-committee/Staff Responsible: Access Supervisor Annual Goal Items Met: Partially Met: Not Met: Item #	 AG-1: Solano MHP has made significant progress since FY 2015-16 to improve timeliness from point of access to the date of first-offered assessment appointment. Baseline: See FY 20-21 average timeliness for Children's services Goal: For Routine requests for service, County Children's programs will: Maintain goal of 80% resulting in an offered assessment within 10 business days (FY 20-21 baseline: 89.8%) Maintain goal of an average of 10 business days or less from service request to actual assessment (FY 20-21 baseline: 9.4) Achieve goal of an average of 10 business days or less from Assessment Completion date to tx service initiation (See FY 20-21 baseline for time from service request to tx service initiation) For Urgent requests for service, County Children's programs will: Achieve goal of 80% resulting in an offered assessment within 48 hours (FY 20-21 baseline: 100%) Achieve goal of an average of 48 hours or less from service request to actual assessment (FY 20-21 baseline: 4.7 days) 	Q1: Request Type Routine Urgent Total: Q2: Routine Urgent Total: Q3: Routine Urgent Total: Q4: Routine Urgent Total:	Service Request to Of- fered Ax Appt (% w/in 10 bus days for Routine & 48 hrs for Urgent)	Average # of Business Days from Service Request to Ac- tual Ax Appt	Average # of Business Days from Assessment Comple- tion Date to First Tx Ser- vice

Quality Improvement Goal and Means to Ac- complish it	Objectives (Include standards, baselines, annual goal, etc.)			Results of Evaluation	
Goal and Means to Ac- complish it V. Access & Timeliness: • AG-2: Vallejo OP and Vacaville OP Adult Ser- vices: Service Request to First Offered Assessment Appointment Purpose of Monitoring: DHCS Annual Review Proto- cols, FY 20-21, Network Ade- quacy and Availability of Ser- vices – Category 1 - Item 1.1.4 & 1.1.6 Name of Data Report: Avatar Assessment Timeli- ness Report #422 Sub-committee/Staff Re- sponsible: Access Supervisor Annual Goal Items Met: Met: Partially Met:	 AG-2: Solano MHP made significant progress over the past few years to improve timeliness from point of access to the date of first-offered assessment appointment. Baseline: See FY 20-21 average timeliness for Adult services Goal: For Routine requests for service, VV, FF and VJO County Adult programs will: Achieve goal of 90% resulting in an offered assessment within 10 business days (FY 20-21 baseline for all Adults: 83.7%) Achieve goal of an average of 10 business days or less from service request to actual assessment (FY 20-21 baseline for all adults: 8.6 days) Achieve goal of an average of 15 business days or less from Assessment Completion date to Psychiatry tx service initiation (See FY 20-21 baseline for time from service request to tx service initiation) For Urgent requests for service, County Adult programs will: Maintain goal of 95% resulting in an off- 	Q1: Request Type Routine Urgent Total: Q2: Routine Urgent Total: Q3: Routine Urgent Total: Q4: Routine Urgent Total:	Service Request to Of- fered Ax Appt (% w/in 10 bus days for Routine & 48 hrs for Urgent)	Results of Evaluation Average # of Business Days from Service Request to Ac- tual Ax Appt	Average # of Business Days from Assessment Completion Date to First Tx Service vice
Not Met: Item #	a. Maintain goal of 95% resulting in an of-				

Quality Improvement	Objectives (Include standards, baselines,				Re	sults of Eva	luation			
Goal and Means to Ac-	annual goal, etc.)									
complish it										
V. Access & Timeliness:	AG-3: Maintain or improve the following en- gagement & attrition measures for Children:	Q1:	# of Ser-	% did not ac-	% did not	% show to Ax, but	% re- ceived		% did not meet	% Re- ceived Tx
AG-3: CHILDREN's SER- VICES Retention: Service Request to First Offered	Baseline: See FY 20-21 average engagement & attrition for Children's services Goal:	Request Type	vice Re- quests	cept Ax offer	show for Ax	did not complete	Ax	% de- clined Tx	medical necessity	Ceiveu IX
Assessment Appointment	1. For Routine requests for service, County Children's programs will:	Routine Urgent		dates		Ax				
Purpose of Monitoring: DHCS Annual Review Proto-	a. Maintain goal of 80% resulting in an As- sessment	Total:								
cols, FY 20-21, Network Ade-	(FY 20-21 baseline: 78.8%)	Q2:								
quacy and Availability of Ser- vices – Category 1 – Item 1.1.1.	 b. Achieve goal of 55% resulting in initiation of treatment (FY 20-21 baseline: 45.5%) 	Request Type	# of Ser- vice Re- quests	% did not ac- cept Ax offer	% did not show for Ax	% show to Ax, but did not complete	% re- ceived Ax	% de- clined Tx	% did not meet medical necessity	% Re- ceived Tx
Name of Data Report: Avatar Timeliness Report #	2. For Urgent requests for service, County Children's programs will:	Routine Urgent		dates		Ax				
422	a. Maintain goal of 90% resulting in an as- sessment	Total:								
Sub-committee/Staff Re- sponsible:	(FY 20-21 baseline: 85.7%)	Q3:								
Access Supervisor	 b. Achieve goal of 70% resulting in initiation of treatment (FY 20-21 baseline: 57.1%) 	Request Type	# of Ser- vice Re- quests	% did not ac- cept Ax offer	% did not show for Ax	% show to Ax, but did not complete	% re- ceived Ax	% de- clined Tx	% did not meet medical necessity	% Re- ceived Tx
Met: Item #		Doutino		dates		Ax				
Partially Met: Not Met: Item #		Routine Urgent								
		Total:								
		Q4:								
		Request Type	# of Ser- vice Re- quests	% did not ac- cept Ax offer dates	% did not show for Ax	% show to Ax, but did not complete Ax	% re- ceived Ax	% de- clined Tx	% did not meet medical necessity	% Re- ceived Tx
		Routine								
		Urgent								
		Total:								

Quality Improvement Goal and Means to Ac- complish it	Objectives (Include standards, baselines, annual goal, etc.)				Re	sults of Eva	luation			
	AC 4. Maintain or improve the following on	01.								
 V. Access & Timeliness: AG-4: ADULT SERVICES Retention: Service Request to First Offered Assessment Appointment 	 AG-4: Maintain or improve the following engagement & attrition measures for Adults: Baseline: See FY 20-21 average engagement & attrition for Adult services Goal: For Routine requests for service, County Adult programs will: 	Q1: Request Type Routine Urgent	# of Ser- vice Re- quests 274 8	% did not ac- cept Ax offer dates 2.19% 0%	% did not show for Ax 24.45% 12.5%	% show to Ax, but did not complete Ax 1.46% 0%	% re- ceived Ax 67.88% 87.50%	% de- clined Tx 1.09% 0%	% did not meet medical necessity 5.11% 0%	% Re- ceived Tx 54.01% 87.50%
Purpose of Monitoring:	a. Achieve goal of 60% resulting in an As-	Total:	282	2.13%	12.76%	1.42%	68.44%	1.42%	4.96%	54.96%
DHCS Annual Review Proto- cols, FY 20-21, Network Ade- quacy and Availability of Ser- vices – Category 1 – Item 1.1.1.	sessment (FY 20-21 baseline: 64.2%) b. Achieve goal of 45% resulting in initiation of treatment (FY 20-21 baseline: 43.2%)	Q2: Request Type	# of Ser- vice Re- quests	% did not ac- cept Ax offer	% did not show for Ax	% show to Ax, but did not complete	% re- ceived Ax	% de- clined Tx	% did not meet medical necessity	% Re- ceived Tx
Name of Data Report:	2. For Urgent requests for service, County			dates		Ax				
Avatar Timeliness Report	Adult programs will:	Routine	261	0.77%	25.29%	0.77%	62.45%	3.07%	3.45%	38.7%
#422	a. Maintain goal of 85% resulting in an as-	Urgent Total:	11 272	0% 0.74%	27.27% 25.37%	0% 0.74%	72.73% 62.87%	9.09% 3.31%	0% 3.31%	36.36% 38.60%
Sub-committee/Staff Re- sponsible: Access Supervisor Annual Goal Items Met:	sessment (FY 20-21 baseline: 78.6%) b. Achieve goal of 60% resulting in initiation of treatment (FY 20-21 baseline: 57.8%)	Q3: Request Type	# of Ser- vice Re- quests	% did not ac- cept Ax offer dates	% did not show for Ax	% show to Ax, but did not complete Ax	% re- ceived Ax	% de- clined Tx	% did not meet medical necessity	% Re- ceived Tx
Partially Met:		Routine	309	0%	37.22%	1.9%	62.78%	0.32%	4.5%	37.22%
Not Met: Item #		Urgent	12	8.3%	33.33%	0%	66.67%	0%	8.3%	33.33%
		Total: Q4:	321	0.31%	37.07%	1.8%	62.93%	0.31%	4.6%	37.07%
		Request Type	# of Ser- vice Re- quests	% did not ac- cept Ax offer dates	% did not show for Ax	% show to Ax, but did not complete Ax	% re- ceived Ax	% de- clined Tx	% did not meet medical necessity	% Re- ceived Tx
		Routine	315	0.32%	36.19%	1.59%	63.81%	0.63%	6.35%	42.86%
		Urgent	14	0.00%	14.29%	0.00%	85.71%	0.00%	0.00%	78.57%
		Total:	329	0.30%	35.26%	1.52%	64.74%	0.61%	6.08%	44.38%

Quality Assessment and Performance Improvement Work Plan for FY 2021-2022

Quality Improvement Goal and	Objectives (Include standards,		Re	sults of Eva	luation		
Means to Accomplish it	baselines, annual goal, etc.)						
V. Access & Timeliness:	AG-5: All calls to (800) 547-0495 MH Ac-	Q1:					
• AG-5: Access: Test Call Perfor- mance	cess unit are routed to a Care Manager, 24 hours/day, 7 days/week. Care Man- agers provide or arrange for Access ser- vices in any language spoken in Solano	Test Category	Bus or Af- ter Hours	# of Test Calls	# of Test Calls That Met Stand- ards	% of Test Calls That Met Stand- ards	% of Test Calls that Met Standards in FY 20-21
Purpose of Monitoring: DHCS Annual Review Protocols, FY 20-21, Network Adequacy and Availability of Services – Category 1 – Item 1.1.4; Access and Infor- mation Requirements – Category 4	 County. Additionally, calls should: Provide information about how to access specialty MH services, including how to access an intake assessment. Provide information about urgent services. 	Languages Tested: Was Information given about how to access SMHS, including how to get an Ax. Info about how to treat a client's urgent condition Info about how to use the					
 Item 4.3.2-4.3.4. Name of Data Report: Avatar Access Screen Tree form and QI Test Call Log 	 services. Provide information about how to access Problem Resolution and 	Problem Resolution/Fair Hearing process Logging Name of client, date of request, & initial disposition					
 Sub-committee/Staff Responsible: Quality Improvement Test Call Coordinator Access Supervisor 	Goal: During QI initiated test calls, the MHP will demonstrate the following in Busi- ness and Afterhours calls:	Q2: Test Category	Bus or Af- ter Hours	# of Test Calls	# of Test Calls That Met Stand- ards	% of Test Calls That Met Stand- ards	% of Test Calls that Met Standards in FY 20-21
Annual Goal Items Met: Met: Item # Partially Met: Item # Not Met: Item #	 Measure #1: Provide a Minimum of Aet: Item # Measure #2: Testing for language 	Languages Tested: Was Information given about how to access SMHS, including how to get an Ax. Info about how to treat a client's urgent condition Info about how to use the Problem Resolution/Fair Hearing process Logging Name of client, date of request, & initial disposition					
		Q3:					

Quality Improvement Goal and	Objectives (Include standards,		Re	sults of Eva	luation		
Means to Accomplish it	baselines, annual goal, etc.)		•	-			
		Test Category	Bus or Af- ter Hours	# of Test Calls	# of Test Calls That Met Stand- ards	% of Test Calls That Met Stand- ards	% of Test Calls that Met Standards in FY 20-21
		Languages Tested:					
		Was Information given about how to access SMHS, including how to get an Ax.					
		Info about how to treat a client's urgent condition					
		Info about how to use the Problem Resolution/Fair Hearing process					
		Logging Name of client, date of request, & initial					
		disposition					
		Q4:					
		Test Category	Bus or Af- ter Hours	# of Test Calls	# of Test Calls That Met Stand- ards	% of Test Calls That Met Stand- ards	% of Test Calls that Met Standards in FY 20-21
		Languages Tested:					
		Was Information given about how to access SMHS, including how to get an Ax.					
		Info about how to treat a client's urgent condition					
		Info about how to use the Problem Resolution/Fair Hearing process					
		Logging Name of client, date of request, & initial disposition					

VI. Performance Improvement Projects (Active Goals - AG)

Quality Improvement Goal and	Objectives (Include standards,	Results of Evaluation
Means to Accomplish it	baselines, annual goal, etc.)	
VI. PIPs:	AG-1: Federal and State requirements	Q1: TBD
	stipulate that an MHP shall have two ac-	
• AG-1: PIP #1 Measuring the im-	tive and ongoing performance improve-	Q2: TBD
pact of telehealth and tele-	ment projects.	
phone services	Baseline: TBD	Q3:
	Goal: TBD	Q4:
	Measurement #1:	
Purpose of Monitoring:	wedstrement #1.	
DHCS Annual Review Protocols, FY 20-21, Quality Assurance and Per-		
formance Improvement – Cate-		
gory 3 – Item 3.2.3.		
Name of Data Report:		
TBD		
Sub-committee/Staff Responsi- ble:		
QI PIP Coordinator and PIP		
Team		
(cum		
Annual Goal Items Met:		
Met: Item #		
Partially Met: Item #		
Not Met: Item #		

Quality Improvement Goal and	Objectives (Include standards,	Results of Evaluation
Means to Accomplish it	baselines, annual goal, etc.)	
VI. PIPs:	AG-: Federal and State requirements stipulate that an MHP shall have two ac-	Q1: TBD
• AG-2: PIP #2: Measuring	tive and ongoing performance improve-	Q2: TBD
Solano MHP's ability to in-	ment projects.	
crease show rates for follow up	Baseline: TBD	Q3:
care after discharge from inpa-	Goal: TBD	Q4:
tient hospitalization and Crisis	Measurement #1:	Q4.
Stabilization.		
Purpose of Monitoring:		
DHCS Annual Review Protocols, FY		
20-21, Quality Assurance and Per- formance Improvement – Cate-		
gory 3 – Item 3.2.3.		
5,		
Name of Data Report:		
TBD		
Sub-committee/Staff Responsi-		
ble:		
QI PIP Coordinator and PIP		
Team		
Annual Goal Items Met:		
Met: Item #		
Partially Met: Item # Not Met: Item #		

VI. Program Integrity (Active Goals - AG)

Quality Improvement Goal and	Objectives (Include standards,		Results o	of Evaluation	
Means to Accomplish it	baselines, annual goal, etc.)				
VI. Program Integrity:	AG-1: According to Program Integrity re-	Q1:			
AG-1: Service Verification	quirements of 42 CFR §455.1(a)(2) as set forth in the MHP Contract between	County Program	% of services verified	Cost of unverified services	Were NOBE's sub- mitted for all unveri-
County Programs	the State of California and the County of Solano, there is a need to maintain a	FACT			fied services?
	process of verifying whether services	FACT Fairfield ICC			
Purpose of Monitoring:	were actually furnished to beneficiaries.	Fairfield Youth			
DHCS Annual Review Protocols, FY	Baseline: The MHP began implementing	Fairfield Youth FSP			
20-21, Program Integrity – Cate-	a service verification process during FY	FCTU			
gory 7 – Item 7.3.1.	2013-14. Expectation is that all pro-	ICS			
	grams will participate in Service Verifi-	Vacaville ICC			
Name of Data Report:	cation.	Vacaville Youth			
QI-Compliance Service Verification	Goal: The MHP will continue to imple- ment a service verification model during	Vallejo Adult FSP			
Spreadsheet	Q1 and Q3, and endeavor to demon-	Vallejo ICC			
Sub-committee/Staff Responsi-	strate 90-100% accountability for each	Vallejo Youth			
ble:	-	FACT			
 Quality Improvement Service Verification Coordinator Compliance Committee 	 service identified during the sampling period (services not verified will be repaid). Measurement #1: 100% of all 	Q2: (Per MHP Policy, Q3:	No County SV required dur	ing Q2 and Q4)	
		County Program	% of services verified	Cost of unverified	Were NOBE's sub-
Annual Goal Items Met: Met: Item #	applicable County programs participate in the service verifi-			services	mitted for all unveri- fied services?
Partially Met: Item #	cation process?	ACT Team			fieu services:
Not Met: Item #	 Measurement #2: 90-100% of 	Embedded			
	services will be verified during	Fairfield ICC			
	the week of Service Verifica-	Fairfield Youth			
		Fairfield Youth FSP			
	tion.	FCTU			
		FCTU - CANS Ax			
		FCTU - CFT ICC			
		ICS			
		Vacaville ICC			
		Vacaville Youth			
		Vallejo ICC			
		Vallejo Youth			
		Q4: (Per MHP Policy,	No County SV required dur	ing Q2 and Q4)	

Quality Improvement Goal and	Objectives (Include standards,		Results of I	Evaluation	
Means to Accomplish it	baselines, annual goal, etc.)				
AG-2: Service Verification Con-	AG-2: According to Program Integrity re- quirements of 42 CFR §455.1(a)(2) as set forth in the MHP Contract between	Q2:	No Contract Agency SV requir	. ,	
tract Programs Authority: DHCS Annual Review Protocols, FY 20-21, Program Integrity – Cate- gory 7 – Item 7.3.1. Name of Data Report: QI-Compliance Service Verification Spreadsheet Sub-committee/Staff Responsi- ble: • Quality Improvement Service	 set forth in the MHP Contract between the State of California and the County of Solano, there is a need to maintain a process of verifying whether services were actually furnished to beneficiaries. Baseline: The MHP began implementing a service verification process during FY 2013-14. Expectation is that all programs will participate in Service Verification. Goal: The MHP will continue to implement a service verification model during Q2 and Q4, and endeavor to demonstrate 90-100% accountability for each service identified during the sampling period (services not verified will be repaid). Measurement #1: 100% of all applicable Contract Agency programs participate in the service verification process? Measurement #2: 90-100% of services will be verified during the week of Service Verification. 	Contract Program A Better Way Aldea Caminar Child Haven Psynergy Rio Vista CARE Seneca* Sierra School Uplift Family Ser- vices	Did all applicable programs participate in Service Verifi- cation?	Were 100% of ser- vices accounted for?	Was a NOBE submit- ted for all unverified services?

VI. Program Integrity (Data Monitoring - DM)

Quality Improvement Area of Data			Results of Evaluation	
Monitoring				
VI. Program Integrity:	Q1:			_
	Month	Compliance Meeting	Date of Mtg(s) and General Issues Addressed	
 DM-1: Compliance Committee 		Held?		
	-			-
Purpose of Monitoring:	Q2:			
DHCS Annual Review Protocols, FY 20-21,	Month	Compliance Meeting	Date of Mtg(s) and General Issues Addressed	
Program Integrity – Category 7 – Item 7.1.4.		Held?		
Name of Data Report:				2
Compliance Committee meeting	Q3:			
minutes/Compliance Unit report	Month	Compliance Meeting	Date of Mtg(s) and General Issues Addressed]
		Held?		
Sub-committee/Staff Responsible:				
Compliance Committee				1
	Q4:			
	Month	Compliance Meeting	Date of Mtg(s) and General Issues Addressed]
		Held?		
				1
	L			-

itoring				Results of Ev	valuation
VI. Program Integrity:	Q1:				
DM-2: Compliance Training and Communi-	Month	Did Dept. Offer Compliance	How many Behav- ioral Health staff	Did Compliance Officer send	Dates and Topics of Commu- nication
cation to the MHP		Training this month?	completed the training?	out communi- cation of com- pliance issues?	
Purpose of Monitoring:	Jul				
DHCS Annual Review Protocols, FY 20-21,	Aug				
Program Integrity – Category 7 - Item 7.1.6-	Sep				
7.1.7.	Oct				
	Nov				
Name of Data Report:	Dec				
TBD	Jan				
	Feb				
Sub-committee/Staff Responsible:	Mar				
Compliance Committee meeting minutes/Compliance Unit report	Apr				
minutes/compliance on treport	May				
	Jun				

VII. Quality Improvement (Active Goals - AG)

Quality Improvement Goal and	Objectives (Include standards,		Results of Evaluation				
Means to Accomplish it	baselines, annual goal, etc.)						
VII. Quality Improvement:	AG-1: Solano County MHP Quality Im-	Q1:					
AG-1: Annual Utilization Review Audits - Timeliness and Appro-	provement (QI) unit conducts Annual Utilization Review Audits of all County and Contracted Organizational Provid-	Program	Days to Complete Report (60 days or less)	% of Programs Requiring a CAP	Days to Submit a CAP (60 days or less)	% of Resolved CAPs	
priate Resolution of Annual Utili- zation Review Audit Findings Purpose of Monitoring: DHCS Annual Review Protocols, FY 20-21, Network Adequacy and Availability of Services – Category 1 – Item 1.4.5-1.4.6.	ers who bill Medi-Cal services, to ensure all such providers utilized by Solano MHP are in compliance with the docu- mentation standards requirements, per CCR Title 9. Baseline: See Quality Improvement an- nual UR Audits during FY 20-21. Goal: The following processes are in place for FY 20-21 to monitor Provider	CBO Youth A CBO Youth B CBO Youth C CBO Adult D1 CBO Adult D2 CBO Youth E Running Av- erages					
Name of Data Report: UR Audit Tracking Log (to be cre- ated) Sub-committee/Staff Responsi- ble: QI Audit Supervisor and team Annual Goal Items Met: Met: Item # Partially Met: Item # Not Met: Item #	 Measurement #1: At least 90% of UR Audit Reports will be submitted within 60 days after the audit alert period. Measurement #2: At least 90% of reviewed programs requiring a CAP will submit one that meets QI standards, within prescribed timelines. 	Q2: Program CBO Youth A CBO Youth B CBO Youth B CBO Youth C CBO Adult D1 CBO Adult D2 CBO Youth E CBO Youth E CBO Youth G CBO Youth H Running Av-	Days to Complete Report (60 days or less)	% of Programs Requiring a CAP	Days to Submit a CAP (60 days or less)	% of Resolved CAPs	
		erages Q3: Program County Youth A County Youth B County Youth C	Days to Complete Report (60 days or less)	% of Programs Requiring a CAP	Days to Submit a CAP (60 days or less)	% of Resolved CAPs	

Quality Improvement Goal and	Objectives (Include standards,		R	esults of Evaluatio	n	
Means to Accomplish it	baselines, annual goal, etc.)					
		County Adult				
		D1				
		County Adult				
		D2				
		County Youth E				
		County Adult F				
		County Youth G				
		County Youth H				
		County Youth I				
		Running Aver-				
		ages				
		Q4:	Days to Complete		Days to Submit a	
		Program	Report (60 days or less)	% of Programs Requiring a CAP	CAP (60 days or less)	% of Resolved CAPs
		County Youth A				
		County Youth B				
		County Youth C				
		County Adult				
		D1				
		County Adult				
		D2				
		County Youth E				
		County Adult F				
		County Youth G				
		County Youth H				
		County Youth I				
		County Youth J				
		County Youth K				
		County Adult L				
		Running Aver-				
		ages				

VII. Quality Improvement (Data Monitoring - DM)

Quality Improvement Area of Data Monitoring		R	esults of Evaluation	
VII. Quality Improvement:				
	Month	Doc Training Attendees	Avatar Phase 1 Attendees	Avatar Phase 2 Attendees
• DM-1: Documentation Training and Ava-				
tar User Training	Jul			
	Aug			
Purpose of Monitoring:	Sep			
DHCS Annual Review Protocols, FY 20-21,	Oct			
Network Adequacy and Availability of Ser-	Nov			
vices – Category 1 – Item 1.4.5-1.4.6.	Dec			
	Jan			
Name of Data Report:	Feb			
QI Excel Monitoring Spreadsheet	Mar			
	Apr			
Sub-committee/Staff Responsible:	May			
QI Training Lead and team	Jun			
	·		·	·

# Programs Certified this Month?	Was the MHP's tracking report reviewed to ensure no Solano MHP programs were missed?	% of Site Certifications completed in a timely manner?
	ensure no Solano MHP programs were	
	ensure no Solano MHP programs were	
this Month?		timely manner?

Quality Improvement Area of Data Mon-			Results of Evaluation
itoring	01:		
VII. Quality Improvement:	Q1: Month	Mara 100% of County Con	
• DM-3: Medi-Cal Provider Eligibility and	wonth	Were 100% of County, Con- tract and Network Providers	
		verified on the exclusion	
Verification		lists?	
Purpose of Monitoring:	Jul	1505.	
DHCS Annual Review Protocols, FY 20-21,	Aug		
Program Integrity – Category 7 - Item 7.5.1-	Sep		
7.5.3	Oct		
	Nov		
Name of Data Report:	Dec		
Provider Eligibility and Verification Tracking	Jan		
Report	Feb		
	Mar		
Sub-committee/Staff Responsible:	Apr		
QI Provider Eligibility Verification Lead	May		
	Jun		

VIII. Network Adequacy (Data Monitoring - DM)

Quality Improvement Area of Data	Results of Evaluation								
Monitoring									
/III: Network Adequacy:	Q1:								
	# Referred to	# Assessed & Re-	# of Clients Identified	# of Clients Who	# of Clients Who	# of Clients	# of Clients Await		
DM-1 : Pathways to Well-Being (Subclass)	МНР	ferred for Services	as Katie A. Subclass	Received a CFT Mtg	Declined Services	AWOL	ing Response		
urpose of Monitoring:									
HCS Annual Review Protocols, FY 20-21,									
etwork Adequacy and Availability of Ser-	Q2:								
ces – Category 1 Item 1.2.1-1.2.6.	# Referred to	# Assessed & Re-	# of Clients Identified	# of Clients Who	# of Clients Who	# of Clients	# of Clients Awai		
	МНР	ferred for Services	as Katie A. Subclass	Received a CFT Mtg	Declined Services	AWOL	ing Response		
ame of Data Report:									
athways Database maintained by CCR eam									
	03.								
ub-committee/Staff Responsible:	Q3:	# A	H of Climate Islandified	H of Clinete Miles		H of Clicente	H of Clinete Associa		
Pathways/Katie A. Implementation Team	# Referred to	# Assessed & Re-	# of Clients Identified		# of Clients Who		# of Clients Await		
	МНР	ferred for Services	as Katie A. Subclass	Received a CFT Mtg	Declined Services	AWOL	ing Response		
	Q4:								
	# Referred to	# Assessed & Re-	# of Clients Identified	# of Clients Who	# of Clients Who	# of Clients	# of Clients Await		
	МНР	ferred for Services	as Katie A. Subclass	Received a CFT Mtg	Declined Services	AWOL	ing Response		

Quality Improvement Area of Data Monitoring

VIII: Network Adequacy:

• DM-2: Pathways to Well-Being (non-Subclass)

Purpose of Monitoring:

DHCS Annual Review Protocols, FY 20-21, Network Adequacy and Availability of Services – Category 1. - Item 1.2.1-1.2.6.

Name of Data Report:

Pathways Database maintained by CCR Team

Sub-committee/Staff Responsible:

• Pathways/Katie A. Implementation Team

Q1:								
	# of Pathways Clients Identified	CC Services nd %	Declined or AWOL	Accepted	-	CC Coordinator nd %	CFT Meet or Sche	-
SCMH								
Contract								
Agency								

Results of Evaluation

Q2:

	# of Pathways Clients Identified	Offered ICC Services # and %		Declined or AWOL	Accepted	Assigned an ICC Coordinator # and %		CFT Meeting Held or Scheduled	
SCMH									
Contract									
Agency									

Q3:

	# of Pathways Cli- ents Identified	Offered ICC Services # and %		Declined or AWOL	Accepted	Assigned an I # a	CFT Meeting Held or Scheduled		
SCMH									
Contract									
Agency									

Q4:

Q4.											
	# of Pathways Clients Identified	Offered ICC Services # and %		Declined or AWOL	Accepted	-	n ICC Coordinator and %	CFT Meeting Held or Scheduled			
SCMH											
Contract											
Agency											

Goal Purpose and Monitoring	Results of Evaluation										
VIII: Network Adequacy:	Q1:										
• DM-3: Provider Network Data	Quarter		Network Providers	# of Pro- viders Bill- ing for Services	# of Providers Not Billing for Services	# of Providers Not Billing or Ac- cepting New Cli- ents (3+ months)			Near Public Transpor- tation	Access for the Physically Disabled	Beacon Referrals
Purpose of Monitoring:	Q1										
DHCS Annual Review Protocols, FY 20-21,	Q2										
Network Adequacy and Availability of Ser-	Q3										
vices – Category 1 - Item 1.1.1.	Q4										
Name of Data Report: Solano County Mental Health (MH) Man- aged Care Tracking; CALWIN Medi-Cal Eligi- ble crystal report Sub-committee/Staff Responsible: Managed Care/Provider Relations											